

# Hesket Parish Council

**Minutes of the Annual Parish Council Meeting of Hesket Parish Council held on Tuesday 12<sup>th</sup> May 2026 at 7.30pm at Low Hesket Village Hall.**

|                                     |                                                                                                                                                          |
|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Present:</b> Parish Councillors: | Elaine Martin (Chair), Gillian Gibson, Vivien Waugh, John Everingham, Shaun Long (Vice-Chair), Gillian Campbell, Ruth Murray, Dawn Pollock, David Ryland |
| Westmorland and Furness             |                                                                                                                                                          |
| Councillor:                         | Hilary Carrick                                                                                                                                           |
| Officers:                           | Lisa Beken (Clerk)                                                                                                                                       |

No members of the public were present.

- 05/26/1 Election of Chair: RESOLVED** that Councillor Martin was elected Chair of the Parish Council for 2026-2027. (Proposed by Councillor Murray, seconded by Councillor Pollock)
- 05/26/2 Election of Vice-Chair: RESOLVED** that Councillor Long was elected Vice-Chair of the Parish Council for 2026-2027. (Proposed by Councillor Martin, seconded Councillor Everingham)
- 05/26/3 Apologies for absence: RESOLVED** that the following apologies were received;
- Councillor Graham, due to personal commitment;
  - Councillor Harris, due to personal commitment;
  - Councillor Dowes, due to personal commitment;
  - Councillor Peacock, due to ill health;
  - Councillor Williamson, due to personal commitment.
- 05/26/4 Declarations of interest: RESOLVED** that there were no interests declared.
- 05/26/5 Minutes: RESOLVED** that the minutes of the Ordinary Parish Council meeting held on Tuesday 10<sup>th</sup> March were agreed as a true record and signed by the Chair.
- 05/26/6 Matters arising: RESOLVED** that Councillor Graham had provided an update regarding the potential repairs to the bench at the A6 at Plumpton. Councillors agreed to go ahead with the purchase of a recycled bench.
- 05/26/7 Public participation: RESOLVED** that no public were present.
- 05/26/8 Annual Accounts: RESOLVED** that the following matters were agreed:
- a) To approve the financial summary for 2025-2026
  - b) That the financial position was noted.
  - c) That the annual declaration was confirmed.
  - d) It was noted that VAT refund for 2024-2025 has not yet been received.
- 05/26/9 Policy Updates: RESOLVED** that the following updates were agreed:
- a) Standing Orders – additional amendments to be added, to be brought to the July meeting for approval.
  - b) Financial Regulations – to discuss potential amendments with the Finance Committee.
  - c) Risk Assessment – that further updates regarding IT risks were required, and that these would be discussed with Councillor Murray and brought to the July meeting for approval.
  - d) Freedom of Information Policy – to increase charge for printing to 15p, in line with current administration expenses.

- 05/26/10**      **Committees: RESOLVED** that membership of Committees was agreed as follows;
- a) Finance Committee – Councillors Graham, Harris and Pollock. Councillor Ryland requested to be removed from the Committee. Councillors would be asked to consider volunteering for the role, with appointment to be agreed at the July meeting.
  - b) Staffing Committee – Chair, Vice-Chair and Councillor Murray.
- 05/26/11**      **Land at Aiketgate: RESOLVED** that the ongoing tenancy agreement was acknowledged.
- 05/26/12**      **Westmorland and Furness Council: RESOLVED** that Councillor Carrick provided the following updates to the meeting:
- The new Combined Mayoral Authority met on 18<sup>th</sup> March and appointed officers on a one-year contract, to be reviewed upon election of the Mayor in 2027.
  - Westmorland and Furness Council underwent a Local Government Association peer inspection. Their recommendations went to Cabinet on 17<sup>th</sup> March who approved a transformation plan, over the next three years.
  - The economic strategy for 2026-2035 was agreed at Cabinet, to harmonise the different strategies inherited through local government reorganisation.
  - Climate adaptation strategy has been adopted, and will deliver priority projects.
  - The Design Code Supplementary Planning document has now been approved.
  - The notice of intention to produce a Local Plan will be published at the end of June, which will then give the Council 30 months to produce the Local Plan.
  - Recent applications heard at the Strategic Planning Committee have included a small-scale solar farm application at Roxanne Water in Lazonby Parish, which was approved, and a commercial solar application at Calthwaite, in Skelton Parish, which was rejected, but is likely to go to appeal.
  - Serious issues with the road at Brackenrigg, Armathwaite, have been assessed by Highways, and temporary repairs will take place. The whole road will be resurfaced as part of the 2027-2028 programme.
  - Roads at Birthwaite and Monkcastle will be resurfaced in this financial year.
- 05/26/13**      **Finance Committee: RESOLVED** that the following matters were discussed
- a) Feedback was provided from the recent committee meeting.
  - b) Following investigations into alternate payroll providers, it was agreed to continue with the current provider.
  - c) It was agreed to move all future Parish Council meetings to Low Hesket Village Hall.
- 05/26/14**      **Bench at Calthwaite: RESOLVED** that this has now been installed. It was also agreed to write to a Calthwaite resident to thank them for repairing the bench at the church crossroads.
- 05/26/15**      **Speed Indicator Device: RESOLVED** that Councillor Carrick updated the meeting that Highways Officer Laura McClellan had found suitable companies for the additional devices, and was now obtaining quotes. The Parish Council would end up with four solar panels and two mobile Speed Indicator Devices, with one set to be rotated within Plumpton, and the other between Calthwaite and Armathwaite. Councillor Carrick also agreed to speak to Highways about options for speed reduction at Southwaite, and raise the issue of road markings worn away at Hesket School. Councillor Carrick would also enquire about the Speed Indicator Device at Plumpton on the A6 not working.
- 05/26/16**      **Armathwaite Play Area: RESOLVED** that Councillors agreed not to proceed with the path at the play area, and reserve funds for future repairs. The Clerk to follow up with contractor regarding repairs.
- 05/26/17**      **Planning application: RESOLVED** that the following was agreed:
- a) To acknowledge the following comments submitted on planning applications since the last meeting of the Parish Council

- i. **2025/2171/FPA** at Macey Bank, Southwaite, Carlisle, CA4 ONX for the Erection of two agricultural buildings.  
**No objections**
- ii. **2025/1988/FPA** at Land to the North of Elm Close High Hesket Carlisle CA4 OJA for Erection of 25 dwellings and associated infrastructure - additional technical documents.  
**No further comments**
- b) To submit the following comments on planning application currently open in the Parish:
  - i. **2026/0641/HOU** at The Stable, Plumpton, Penrith, CA11 9NS for Proposed two storey rear extension.  
**Objections** - on the grounds of layout and density, loss of sunlight, loss of privacy, vehicular access.
  - ii. **2026/0683/LBC** at 4 Wayside Terrace, Calthwaite, Penrith, CA11 9QL for Listed Building Consent for the replacement of the front elevation single glazed softwood sash windows with new double glazed hardwood timber windows and replacement of softwood external door and frame with a painted hardwood panelled door and hardwood frame.  
**No objections**

**05/26/18**      **Planning decisions: RESOLVED** that the following planning decision notices published since the last meeting of the Parish Council were acknowledged:

- a) **2026/0282/HOU** at Blacksnykes Farmhouse, Calthwaite, Penrith, CA11 9PP for replacement of an existing two storey rear extension with a two-storey rear extension together with the replacement of existing side elements with a two-storey side extension, associated internal reconfiguration and external alterations.  
**REFUSED**
- b) **2026/0157/FPA** at Station Bridge Building, Plumpton, Penrith, CA11 9PA for the erection of office building.  
**GRANTED**
- c) **2024/1884/RMA** at Land adj to Brackenridge High Hesket Carlisle CA4 OHU for Reserved Matters for access, appearance, landscaping, layout and scale, attached to appeal approval APP/H0928/W/21/3283769 LPA ref 21/0189.  
**GRANTED**

**05/26/19**      **Financial matters: RESOLVED** that payments as listed in the payment schedule, as amended, were agreed.

*Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press were excluded from this section of the meeting. Westmorland and Furness Councillor Hilary Carrick and the Clerk, Lisa Beken, left the room.*

Further **RESOLVED** to authorise a salary increase for the Clerk, backdated to April.

*Meeting reopened*

**05/26/20**      **Correspondence: RESOLVED** that correspondence as listed in the correspondence register was acknowledged. Further correspondence with a Plumpton resident who cuts the grass at Petteril Bridge had been received, requesting financial assistance for an additional green bin, to dispose of green waste resulting from grass cutting. Councillors agreed to pay for a bin for these purposes.

**05/26/21**      **Parish maintenance: RESOLVED** that the following matters were raised:

- Councillor Gibson raised the four potholes between the ford and Petteril Bank, and issues with the approach to the bridge from High Hesket Ford at Petteril Bridge at Southwaite, where flood warning markers have washed away.

- Councillor Murray raised that signs at Thiefside towards Calthwaite have rusted through.
- Councillor Murray confirmed that signs on the A6 are now in place to direct traffic away from Crooks Bridge.
- Councillor Campbell enquired as to whether residents would receive leaflets regarding changes to green waste collection, and it was confirmed that Westmorland and Furness Council were sending these out.
- Councillor Ryland raised issue with road erosion between Eden Limes and Hazel Cottage at Armathwaite, which fills with water and is a dangerous trip hazard.
- Councillor Waugh raised concerns regarding the road at Southwaite where gravel has washed down the road, from the services to the river bridge creating hazards, particularly for cyclists. Water also comes through the road surface.

**05/26/22 Council matters: RESOLVED** that the following matters were raised:

- Regarding collection of domestic recycling at Eden Chase, High Hesket, Councillor Carrick informed the meeting that there was an issue with wagons accessing the road. It has been confirmed that waste would need to be placed at an alternate location for collection.
- Community Governance Review – Councillor Carrick confirmed that the Parish Council's comments have been received and will be presented to Council.

**05/26/23 Date of next Ordinary Meeting:** July 14<sup>th</sup> 2026 at 7.30pm.

*At the meeting it was agreed to hold the July meeting at Low Hesket Village Hall, however due to availability this will now take place at Armathwaite Old School Hall.*

**Meeting ends: 21:11**

#### **Action points arising from meeting**

| <b>Minute number</b> | <b>Action</b>                                           | <b>Actioner</b>                    |
|----------------------|---------------------------------------------------------|------------------------------------|
| 05/26/1              | <i>Arrange for signing of Acceptance of Office</i>      | <i>Clerk<br/>Councillor Martin</i> |
| 05/26/2              | <i>Arrange for signing of Acceptance of Office</i>      | <i>Clerk<br/>Councillor Long</i>   |
| 05/26/5              | <i>Purchase of bench at Plumpton</i>                    | <i>Clerk<br/>Councillor Graham</i> |
| 05/26/8 (d)          | <i>Follow up VAT refund</i>                             | <i>Clerk</i>                       |
| 05/26/9 (a)          | <i>Amend and distribute Standing Orders</i>             | <i>Clerk</i>                       |
| 05/26/9 (b)          | <i>Bring Financial Regulations to Finance Committee</i> | <i>Clerk<br/>Committee members</i> |
| 05/26/9 (c)          | <i>Amend and distribute Risk Assessment</i>             | <i>Clerk<br/>Councillor Murray</i> |
| 05/26/13             | <i>Book meetings for Low Hesket Village Hall</i>        | <i>Clerk</i>                       |
| 05/26/16             | <i>Follow-up repairs at play area</i>                   | <i>Clerk</i>                       |
| 05/26/20             | <i>Arrange payment to resident for green waste bin</i>  | <i>Clerk<br/>Councillor Martin</i> |
| 05/26/21             | <i>Report highways matters</i>                          | <i>Clerk<br/>Councillors</i>       |

## Hesket Parish Council

### Correspondence register – May 2026

| <i>Date</i>                            | <i>Content</i>                                           | <i>Format</i> | <i>Action</i>                                   |
|----------------------------------------|----------------------------------------------------------|---------------|-------------------------------------------------|
| <b>Westmorland and Furness Council</b> |                                                          |               |                                                 |
| 09/04                                  | 20mph speed limit consultations                          | Email         |                                                 |
| 07/05                                  | Adoption of Design Code                                  | Email         |                                                 |
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| <b>CALC</b>                            |                                                          |               |                                                 |
| 21/04                                  | CALC AGM – 10 <sup>th</sup> October, Penrith             | Email         |                                                 |
| 29/04                                  | WORKNEST HR webinar – 19 <sup>th</sup> May               | Email         | Send to Ruth                                    |
| 05/05                                  | EDI training session                                     | Email         |                                                 |
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| <b>Other</b>                           |                                                          |               |                                                 |
| 08/04                                  | Resident regarding issue with road repairs at Calthwaite | Email         | Issue resolved                                  |
| 03/05                                  | Resident regarding road repair in Calthwaite             | Email         | Forward to Hilary, and on system                |
| 05/05                                  | Broomrigg Plantation                                     | Email         | Forwarded to Councillors – forward to Ainstable |
|                                        |                                                          |               |                                                 |
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# Hesket Parish Council

## Financial Officer's Report May 2026

|                                                     |                   |
|-----------------------------------------------------|-------------------|
| Cash Book Balance carried over from 10th March 2026 | <b>£25,249.44</b> |
|-----------------------------------------------------|-------------------|

### Receipts

*Monies received at 5th May 2026:*

|                                                      |                   |
|------------------------------------------------------|-------------------|
| Grant (Westmorland and Furness - Place Action Group) | £1,500.00         |
| Interest                                             | £16.30            |
| Precept                                              | £16,120.17        |
| <b>Total</b>                                         | <b>£17,636.47</b> |

### Payment Schedule

| VN                                                                   | Chq No. | Payee                       | Budget Heading | Amount           |
|----------------------------------------------------------------------|---------|-----------------------------|----------------|------------------|
| <b><i>Pre approved payments made since 10th March RFO report</i></b> |         |                             |                |                  |
| 25-26/65                                                             | DD      | Cumbria Payroll Services    | Staffing       | £18.90           |
| 25-26/66                                                             | DPC     | Skelton Parish Council      | Transfer       | £500.00          |
| 25-26/67                                                             | DPC     | Armathwaite Old School hall | Hall hire      | £25.00           |
| 25-26/68                                                             | SO      | L Beken                     | Staffing       | £421.94          |
| 25-26/69                                                             | DPC     | Fellrunner Bus Service      | Transport      | £479.00          |
| 26-27/01                                                             | DD      | Cumbria Payroll Service     | Staffing       | £18.90           |
| 26-27/02                                                             | DD      | HMRC                        | Staffing       | £2.22            |
| 26-27/03                                                             | SO      | L Beken                     | Staffing       | £421.94          |
| 26-27/04                                                             | DD      | Cumbria Payroll Service     | Staffing       | £20.40           |
| <b>Total</b>                                                         |         |                             |                | <b>£1,908.30</b> |

### ***Payments to be approved at 12th May meeting***

|              |     |         |                |               |
|--------------|-----|---------|----------------|---------------|
| 26-27/05     | DPC | L Beken | Administration | £32.70        |
| 26-27/06     | DPC | L Beken | Clerk expenses | £25.30        |
| <b>Total</b> |     |         |                | <b>£58.00</b> |

### Projected Cashbook Balance

|                                             |                   |
|---------------------------------------------|-------------------|
| Estimated Cashbook Balance at 12th May 2026 | <b>£40,919.61</b> |
|---------------------------------------------|-------------------|

### Allocated Reserves

|                        |                   |
|------------------------|-------------------|
| Armathwaite Play Area  | £6,617.37         |
| Footway Lighting       | £2,936.99         |
| Speed Indicator Device | £1,500.00         |
| Place Action Group     | £2,500.00         |
| <b>Total</b>           | <b>£13,554.36</b> |

|                                          |          |
|------------------------------------------|----------|
| Approved as DPC payments - Minute Number | 05/26/19 |
| Date                                     | 12/05/26 |

