

Hesket Parish Council

Minutes of the Ordinary Meeting held on Tuesday 12th March 2019 at 7.30pm in Low Hesket Village Hall, Low Hesket.

Present: Councillors; Olive Bell, John Dowes, Lesley Grisedale (EDC),
Elaine Martin (Chair), John Rimmington,
Alan Sillito, Christine Steel,
Officers; Lisa Beken (Clerk)

- 12/3/1 Apologies for absence: RESOLVED** that the following absences be noted;
- Councillor Barry Davidson (apologies received);
 - Councillor Nigel Dean (no apologies received);
 - Councillor David Porter (Vice-Chair) (apologies received);
 - Councillor Jenny Porter (no apologies received);
 - PCSO Erica Norman (apologies received);
 - CCC Councillor Tom Wentworth-Waites (no apologies received).
- 12/3/2 Declaration of interest: RESOLVED** that the following declarations of interests be noted;
- None.
- 12/3/3 Minutes of the previous meeting: RESOLVED** that Councillor John Dowes name was added to the attendance of the minutes of the meeting held on November 13th 2018 and that the minutes were subsequently confirmed as a true record and were signed by the Chair.
- 12/3/4 Chair's announcements: RESOLVED** that the Chair made no announcements.
- 12/3/5 Public participation: RESOLVED** that no members of the public were present.
- 12/3/6 Council Report: RESOLVED** that Councillor Wentworth-Waites was not present to provide a report.
- 12/3/7 Eden District Council Report: RESOLVED** that Councillor Grisedale had no updates for the Parish Council at this time.
- 12/3/8 Cumbria Police Report: RESOLVED** that PCSO Norman provided the Clerk with a full update on reported crime within the parish, which was read to the Council.
- 12/3/9 Parish Council Documents: RESOLVED** that the following policy documents were adopted by the Council;
- a) Retention of Documents Policy.
 - b) Freedom of Information Policy.
 - c) Health and Safety Policy.
 - d) Equal Opportunities Policy.
- Both policies will be made available to the public through the Council website. These policies will be reviewed annually, at the Hesket Parish Council Annual Parish Council Meeting, from May 2020 onwards.
- 12/3/10 Katherine Well: RESOLVED** that Councillor Rimmington provided the Council with a full update, and that he and Mr Derrick Quinn were in agreement that Hesket Parish Council made no alterations to the dating inscribed on the well.
- 12/3/11 Road Issues: RESOLVED** that Councillors were informed that Cumbria County Council Officers have examined the issues on the Aiketgate road as reported at the January Parish Council meeting, and have agreed that a 30m ditch is required to solve the drainage issue, to be actioned in the new financial year. A suggestion was raised as to whether the farmer whose land is accessed via the road may be able to facilitate a repair, which the Clerk will investigate. Councillors were also updated on gritting routes, and grit bin/pile locations in the Parish, as well as details of road repairs carried out in Armathwaite and Southwaite. Councillors expressed their appreciation for the standard of work carried out at Southwaite.

- 12/3/12** **Tree Liability Survey: RESOLVED** that Councillors were informed the survey had been carried out, and detailed recommendations for tree maintenance passed to the Clerk. As the majority of maintenance issues were indicated to be of a low risk, it was agreed work would be postponed until after the breeding season to comply with the Wildlife and Countryside Act 1981 and Conservation of Habitats and Species Regulations 2010. The Clerk was instructed to tender the urgent work required at Crooks Bridge for the removal/reduction of four trees, to be presented at the next meeting of the Parish Council in May.
- 12/3/13** **Online Banking: RESOLVED** that all bank account signatories are required to sign the application, and that this would be postponed until the May meeting.
- 12/3/14** **Footway Lighting: RESOLVED** that Councillors were informed that a total of twelve of the footway lights listed in the Parish Council's schedule had been upgraded to LED prior to 2018, and that Eden District Council is currently conducting the tender process for the replacement of all other lights. Councillors were informed that Eden District Council consider one light on the schedule unsuitable for transfer, Light no. 10 located on the Ainstable side of the bridge at Armathwaite. Councillor Dowes expressed concerns that the loss of this light would pose an extreme hazard to pedestrians and requested that this decision be reviewed. Councillors suggested that if no new location was suitable, that the current pole be removed and the new one erected in the current position. Clerk was instructed to contact Eden District Council to discuss. Councillors were also informed of ongoing communications between the Clerk and Eden District Council regarding the Footway Lighting contract, seeking further clarity on maintenance and supply matters.
- 12/3/15** **Plumpton Post Box: RESOLVED** that Councillors were informed that Royal Mail had agreed to the removal of the post box in Plumpton from private land and its relocation outside Plumpton Primary School, on the A6. Thanks were passed on to the Council for their assistance in the matter by the current owner of The Old Post Office, Plumpton.
- 12/3/16** **Parish Council Elections: RESOLVED** that Councillors were informed that nominations for the upcoming local elections open on March 20th. Councillor Bell confirmed her decision to stand down as a Parish Councillor at this election. Councillors were requested to pass on nomination details to any parishioners wishing to stand for election.
- 12/3/17** **Clerk Salary: RESOLVED** that Councillors agreed to increase the Clerk's salary from April 2019 in line with National Salary Award recommendations.
- 12/3/18** **Website hosting renewal: RESOLVED** that the Councillors agreed to migrate website and email hosting arrangements, following presentation of cost savings.
- 12/3/19** **Planning decision notices: RESOLVED** that Councillors were informed of the following planning decisions made since the last meeting;
- a) 18/0835 – Scar Foot, Plumpton. Extension of camping/caravan site. **GRANTED – subject to conditions.**
 - b) 17/0168 – Land to North of Elm Close, High Hesket, CA4 0JA. Outline permission for residential development with access. **GRANTED – subject to conditions.**
 - c) 18/0699 – Mill adjacent to 2 Barrow Mill cottage, Southwaite, CA4 0LX. Conversion of mill building to dwelling. **GRANTED – subject to conditions.**
- 12/3/20** **Planning Applications: RESOLVED** that the following actions were taken;
- a) 18/0669 – Nord Vue, Armathwaite, Lazonby Parish: **RESOLVED** that the Councillors were informed of objections of local residents, but that the Parish Council had not formally objected. They were also informed that Lazonby Parish Council had objected and that the matter would be passed to the Planning Committee at Eden District Council.
 - b) 19/0091 – Morton Sceugh Farm. Southwaite. Demolition of existing agricultural building and erection of new agricultural building for storage of machinery and hay/straw. **RESOLVED** that comments in support had been submitted.

- c) 19/0095 – 5 The Barn, Armathwaite. Demolish existing conservatory and replace with two storey side extension. **RESOLVED** that no objections were submitted but that Councillors noted previous issues regarding location of drains in regard to extending the property.

12/3/21 Silage Barn, Mellguards, Southwaite: **RESOLVED** that Councillors were informed of concerns raised over planning compliance issues, and that Eden District Council were investigating.

12/3/22 Proposed road name, Armathwaite: **RESOLVED** that Councillors agreed on “Skylark Meadows” as the proposed name of the development on Station Road, Armathwaite, with “Curlew Close” as an alternative if necessary. The Clerk was instructed to inform the developers.

12/3/23 Payment of accounts: **RESOLVED** to pay the accounts as detailed in the attached payment schedule.

12/3/24 Correspondence: **RESOLVED** that the following correspondence was received and acknowledged;

- a) Penrith Town Council Neighbourhood Plan Consultation.
- b) Eden District Council Draft Council Consultation.
- c) Invitation to attend Solway Aviation Museum show day.
- d) Request for donation for the Inglewood News and Notes. **RESOLVED** that a donation of £300 was agreed.
- e) Keep Britain Tidy campaign.
- f) Natwest Banking terms changes – for information only
- g) Garden Waste Scheme Agreement. **RESOLVED** that as discussed previously, the Parish Council do not wish to participate in the scheme at this time.
- h) Paddle Boarding Event, Drybeck Farm – for information only. **RESOLVED** that Councillors requested the Clerk to contact organisers to request all refuse is cleared from the riverbank following the event.
- i) Request for donation for Carlisle Wrestling Club. **RESOLVED** that a donation of £100 was agreed.
- j) Request for support for changes to road signage on the C1038, Armathwaite. **RESOLVED** that the Parish Council would offer support for a review of signage by Cumbria County Council.

12/3/25 Parish maintenance:

- a) Request to replace benches at Armathwaite play area. (see 12/3/25 b)
- b) Armathwaite Play Area. **RESOLVED** that Councillors agreed that the play area was in need of updating of both seating and play equipment. Clerk was instructed to begin investigating potential funding sources, equipment suppliers and feedback from residents and to report back to the meeting in May.
- c) Proposed litter bin, Low Hesket. **RESOLVED** that Councillors agreed that a litter bin was required on the road to Aiketgate from Low Hesket, and the Clerk was instructed to make a request for such to Eden District Council.

12/3/26 Council matters: **RESOLVED** that the following matters were raised;

- a) Concerns regarding flooding on Southwaite Road. It was noted that the issue had previously arisen and been effectively resolved, however it had now become a problem again. Clerk was requested to contact Cumbria County Council Highways department.

12/3/27 Date of the next meeting

- **Annual Parish Meeting - Tuesday May 14th 2019 at 7.00pm**
- **Annual Parish Council Meeting – Tuesday May 14th at 7.30pm**

Meeting closed at 9.00pm

Hesket Parish Council

Financial Officer's Report March 12th 2019

Bank Balances

Balances at February 28th 2019:

Current Account	£4,048.13
Business Reserve Account	£12,782.09
Business Reserve Account 2	£1,750.13
Total	£18,580.35

Receipts

Monies received at March 5th 2019:

Interest	£4.54
Office 365 Refund	£24.61
Total	£29.15

Payment Schedule

I present for approval the following accounts for payment - Vouchers No. 18-19/46 to 18-19/56 amounting to £1,770.00

VN	Chq No.	Payee	Budget Heading	Amount
18-19/46	DD	Cumbria Payroll Services	Staffing	£14.40
18-19/47	SO	L Beken	Staffing	£242.84
18-19/48	DD	Cumbria Payroll Services	Staffing	£14.40
18-19/49	SO	L Beken	Staffing	£242.84
18-19/50	1391	Rowan Tree Surveys	Open Spaces	£575.00
18-19/51	1392	L Beken	Expenses	£67.31
18-19/52	1393	L Beken	Stationery/Equipment	£128.21
18-19/53	1394	Low Hesket Village Hall	Hall Hire	£45.00
18-19/54	1395	B Steel	General Maintenance	£40.00
18-19/55	1396	Inglewood News and Notes	Section 137	£300.00
18-19/56	1397	Carlisle Wrestling Club	Section 137	£100.00
Total				£1,770.00

Balance Transfers

None required.	
Total	£0.00

Approved - Minute Number	12/3/23
Check signatories	Elaine Martin
	Olive Bell
Date	12/03/2019