

## HESKET PARISH COUNCIL

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Minutes of **PARISH COUNCIL MEETING** Tuesday 12<sup>th</sup> May 2018, in Low Hesket Village Hall at 7.30pm.

### MINUTES

#### **12/05/01 Election of Vice Chairperson for council year 2018/19**

David Porter was nominated by E. Martin. He was then proposed by C. Steel and seconded by O. Bell.

#### **12/05/02 Election of Chairperson for council year 2018/19**

E. Martin expressed that she would like to remain as Chairperson for the coming council year. She was then proposed by J. Porter and seconded by N. Dean.

#### **12/05/03 To accept Chairperson's Declaration of Acceptance to Office**

As chairperson remains the same for the coming council year, no declarations needed signing.

#### **12/05/04 Apologies**

Apologies from L. Griesdale were received prior to the meeting.

#### **12/05/05 Attendance**

A. Freeman, E. Martin, N. Dean, B. Davidson, O. Bell, J. Porter, D. Porter, J. Downes, A. Sillito.

#### **12/05/06 Minutes**

Two grammatical errors were found in the minutes. Once edited, the minutes from 13<sup>th</sup> March 2018 were signed and approved as a true record.

#### **12/05/07 Matters Arising From The Minutes**

The issue of the regulations coming into force on 20<sup>th</sup> May affecting tractor drivers was raised. It was noted that these regulations were for non-agricultural use only.

#### **12/05/08 Chairman's announcements**

Chairman made no announcements.

#### **12/05/09 Declaration of Interest.**

There were no declarations of interest.

**12/05/10 Public Participation**

No members of the public were present.

**12/05/11 CCC – Tom Wentworth-Waites Update**

Mr Wentworth-Waites was not present for the meeting and therefore no update was given.

**12/05/12 PCSO Erica Norman Update**

PCSO E. Norman was not available to attend meeting, apologies were given in advanced. Chair shared a crime report from Erica Norman.

**12/05/13 Footway Lighting Update**

Chair shared notice that two new lights were to be put up in High Hesket. She also confirmed that CALC has given councils the go ahead to sign new contract, however this new contract has yet to be sent out. The councillors agreed that an extra meeting may need to be arranged before the contract is signed before the 31<sup>st</sup> May deadline.

**12/05/14 Nancy's Bench Update**

A plinth and new bench had been put in place for Nancy. The councillors, however, were unhappy with the quality of the bench and also by how secure it was fastened to the plinth. It was agreed that a new bench, of higher quality, would be purchased and secured more firmly. The current bench will be used elsewhere (possibly High Hesket) in the parish to replace a broken one. It was noted that it may also need staining or treating (**Mr Steele to action this**).

Plaque wording was agreed. **A Freeman to double check year of birth prior to ordering plaque DONE.**

**12/05/15 Website Update**

A. Freeman shared website update with the councillors. It was noted that the minutes and agendas need checking to ensure there are no missing documents and that there are no draft copies on the website. (**A. Freeman to action**)

E. Martin has asked the councillors to all check the website and pass on any feedback to A. Freeman. (**Councillors to action**)

**12/05/16 Councillors for Southwaite Ward**

Although interest was expressed by two local residents, there was no attendance at the meeting and therefore no new councillors were elected.

**E. Martin to email, or contact, Mr Rimmington to gauge interest (A Freeman followed this up - DONE).  
O. Bell to seek contact details for Mr Barns.**

E. Martin expressed that High Hesket and Armathwaite still require additional councillors.

**12/05/17 Planning Update – 18/0172 – Location – 3 Forge Court, Low Hesket**

Planning decision letter was shared with the council. It was highlighted that the planning application had been refused.

**12/05/18 Planning Update – 18/0274 – Location - South Lodge. Southwaite**

Planning application was shared with the council. It was discussed that previous planning/ outlining planning had been put forward.

Concerns regarding the rest of the site, especially over by the Saw Mill, and why or how has it been split up. Another query was raised regarding the cars which are currently parked on the site. Is it this linked to a business, or are there further plans for the site? The councillors felt as though this plan differed from the original plan, which the councillors had originally agreed on. (A. Freeman to pass these comments onto case officer - DONE)

**12/05/19 Planning Application - 17/0977 Location: Mellguards Farm, Mellguards, Southwaite**

Planning decision letter was shared with the council. It was highlighted that the planning application had been approved.

E. Martin shared a conversation that she had, had regarding tractor routes in and around the village including working with the railway to adjust railway bridge to allow tractors to pass and routes affecting Jasmine Cottage.

Councillors expressed concerns regarding this and have requested for gentleman in charge of the digester to come in and speak to the council at their next meeting to clarify these issues. It was agreed that any questions will be agreed beforehand (E. Martin to contact owner and arrange for this).

**12/05/20 Other Planning Applications – For Information Only**

- a) 18/0207 – Location – Land to the West of Elm Close, High Hesket N/O

**12/05/21 Payment of accounts**

To authorize the payment of the following accounts:

Capital Reserve £12768.34	Current Acc £2825.26	(as of 24 <sup>th</sup> April 2018)
a) Cumbria CVS (Amee Freeman – Salary 28.5.18, HMRC plus fees)		£272.92
b) Amee Freeman – Salary 28.6.18 (direct debit)		£188.42
c) HMRC Tax (direct debit)		£47.00
d) Amee Freeman – Expenses (March/April)		£51.94
e) Amee Freeman – 6hrs Overtime (Website update)		£59.46
f) Currys PC World (Amee Freeman – Transparency Fund – Laptop, Printer and Software)		£619.67
g) Woodstyle Joinery (Nancy’s Bench)		£350
h) CALC Membership		£356

**12/05/22 Approval of Financial Report / Annual Audit (Statement of Assurance)**

A. Freeman shared audit results with the council which were agreed and signed by E. Martin.  
A.Freeman to now send-off exemption certificate (DONE)

The councillors thanked Chris Winspear for signing off our annual accounts, for another year, and they passed on a small thank you gift.

**12/05/23 Correspondence**

- a) Thank You from Parish Magazine – letter shared with councillors
- b) Thank You from St Mary’s Church - letter shared with councillors
- c) Eden Local Plan Training – E. Martin read email out to the councillors. **A. Freeman to get back in touch with Rachel Armstrong to confirm, or arrange, a Hesket meeting date DONE.**

**12/05/24 Parish Maintenance**

- a) Grass Cutting – Plumpton

Eric Scott to be contacted regarding grass cutting in Plumpton. **(A. Freeman to action – DONE)**

- b) Replacement of seat near High Hesket School

Bench in High Hesket opposite the school is to be replaced. Plinth is already in place, will need to measure before ordering a bench.

It was noted that the bench at the crossroads in Ivegill is in a similar state.

**12/05/25 Any Other Business**

- It was noted that a heap of stones in Aiketgate, near Beech House, was encroaching on the road. **A. Freeman to contact John Banks to arrange removal of the stones DONE.**
- Ongoing action from previous meeting. **A. Freeman to contact Richardsons regarding the notice board in Calthwaite (by the school) DONE.**
- Councillors expressed a concern about planning applications, especially in Calthwaite, being granted but no work is being undertaken.
- E. Martin encouraged the councillors to engage in litter picking in and around the parish. She shared that regular black refuse bags can be used and when full you can call EDC to collect.

**12/05/26 Matters For Information**

None

**12/05/30 Date of the next meeting Tuesday 10th July 2018**