

Hesket Parish Council

Minutes of the Ordinary Meeting held on Tuesday 8th January 2019 at 7.30pm in Low Hesket Village Hall, Low Hesket.

Present: Councillors; Barry Davidson, Nigel Dean, Lesley Grisedale (EDC), Elaine Martin (Chair), David Porter (Vice-Chair), John Rimmington, Alan Sillito, Christine Steel,
Officers; Lisa Beken (Clerk)
Also present: PCSO Erica Norman

- 8/1/1 Apologies for absence: RESOLVED** that the following absences be noted;
- Councillor Olive Bell (apologies received).
 - Councillor Jenny Porter (apologies received).
 - CCC Councillor Tom Wentworth-Waites (no apologies received).
- 8/1/2 Declaration of interest: RESOLVED** that the following declarations of interests be noted;
- None.
- 8/1/3 Minutes of the previous meeting: RESOLVED** that the minutes of the meeting held on November 13th 2018 be confirmed as a true record and were signed by the Chair.
- 8/1/4 Chair's announcements: RESOLVED** that the Chair made no announcements.
- 8/1/5 Public participation: RESOLVED** that no members of the public were present.
- 8/1/6 Council Report: RESOLVED** that Councillor Wentworth-Waites was not present to provide a report.
- 8/1/7 Eden District Council Report: RESOLVED** that Councillor Grisedale;
- Provided a further update regarding issues with rats at properties adjacent to Plumpton Primary School, confirming that the land is owned by Eden Housing, and that the issue is being dealt with.
- 8/1/8 Cumbria Police Report: RESOLVED** that PCSO Norman provided the Council with a full update on reported crime within the parish. Additionally, Councillor's brought the following issues to PCSO Norman's attentions;
- Councillor Rimmington noted continuing issues with speeding traffic on the road to Southwaite village. PCSO Norman advised that members of the public continue to report instances, as a greater number of reports would enable the police to send a van to monitor the situation.
 - Councillor Davidson raised an issue with obstructive parking in Calthwaite village, blocking access to the pavement and forcing pedestrians to use the road. PCSO Norman agreed to monitor the situation when possible and advised that members of the public report the issue when it occurs to enable police to respond directly.
- 8/1/9 Parish Council Documents: RESOLVED** that the following policy documents were adopted by the Council;
- a) GDPR Consent Form and Privacy Notice.
 - b) Protocol on the recording and Filming of Council Meetings.

Both policies will be made available to the public through the Council website, and the latter shall be displayed on the noticeboard at Low Hesket Village Hall. These policies will be reviewed annually, at the Hesket Parish Council Annual Meeting, from May 2020 onwards.

8/1/10 Nancy's Bench: RESOLVED that Councillor D. Porter will continue with enquires regarding the purchase of a commemorative plaque.

8/1/11 Katherine Well: RESOLVED that Councillor Rimmington is continuing discussion with Mr Derrick Quinn regarding the accuracy of dates on the associated commemorative plaque and will provide the Council with a full report at the March 15th 2019 Ordinary Meeting.

8/1/12 Overhanging hedgerow, Low Hesket: RESOLVED that Councillors were informed that Cumbria County Council Officers have served the occupiers of Brookfields, Low Hesket with a formal notice informing them that their hedgerow was creating an obstruction to the public footpath, and that they must take action within twenty-eight days to rectify such, or would face further actions. Occupiers were further advised that any issues related to vehicles parked on the pavement are a police matter and should be reported to such.

8/1/13 Bus Shelter, Low Hesket: RESOLVED that Councillors were informed of the progress into investigations regarding planning, building control and utilities placement for the erection of a Bus Shelter in Low Hesket, on the southbound carriageway of the A6, opposite to the entrance to Southwaite Road. Councillors were informed that enquires were ongoing with Cumbria County Council regarding potential funding assistance through funds allocated from Central Government for bus infrastructure projects in the County. Councillors were presented with four quotations for the construction of a stone-faced bus shelter. Councillors agreed quotations from D Eastham and D Benn provided the most favourable terms, and suggested alternative construction materials should be considered. The Clerk was requested to contact both parties to obtain quotations for construction in both brick and in breeze blocks with a rendered finish.

8/1/14 Dog Fouling, Low Hesket: RESOLVED that Councillors were informed that issues on the road from Low Hesket to Aiketgate were investigated by Eden District Council, and no problem was found at that time. Councillors were also informed that the enforcement area extends only to the 30mph sign, located 6m past Castle Farm.

8/1/15 Tree liability survey: RESOLVED that following the presentation of two quotations for the carrying out of a full survey of trees on land as detailed in the tree survey tender, Councillors agreed to contract Rowan Tree Surveys to conduct the survey. The Clerk was requested to arrange for this.

8/1/16 Online banking: RESOLVED that Councillors agreed that the Council should apply for online banking with Natwest Bank, and that both the Clerk and the Chair should be registered as users. It was agreed that the Clerk would continue to bring all invoices to Council Meetings to be approved by the Council prior to payment, as well as providing full access to all Council members of both paper and online account statements and activities on request.

8/1/17 Parish Council Land: RESOLVED that Councillors were informed of all land under Hesket Parish Council ownership and/or stewardship as detailed on the Land Ownership and Stewardship Schedule and agreed to such. The Schedule will be made available to the public through the Council's website. It was also agreed

that the Clerk would continue to make enquires regarding the ownership of land at Aiketgate, registered as VG45, previously ruled as under Hesket Parish Council ownership per the Commons Registration Act 1965.

8/1/18 Grass Cutting, Petteril Bridge, Plumpton: RESOLVED that Councillors did not feel it was appropriate at this time to offer payment to a parish resident who has taken responsibility for maintaining Parish Council owned land, as this was a service also provided by other local residents on other land in the parish. The Council wished to express its continued thanks to residents assisting with the maintenance of grass verges in the Parish.

8/1/19 Public Sector Mapping Agreement: RESOLVED that the Council has agreed to participate in the agreement, and is now registered as such.

8/1/20 Footway Lighting: RESOLVED that Councillors were informed of the following;

- That a second Business Reserve Account has been opened with Natwest Bank for the purposes of ring-fencing surplus monies from the Footway Lighting Grant received from Eden District Council.
- That the invoice from Eden District Council covering supply and maintenance cost for financial year 2018/19 had been received and was listed on the payment schedule (see attached). It was also noted that VAT for supply would be charged at the business rate of 20% and not at 5% as previously stated by Eden District Council.
- That authorisation was required to transfer £3935.59 from the Business Reserve Account to the Current Account to pay said invoice, which was duly authorised by Councillor Martin and Councillor Steel.
- That Chair Councillor Martin had contacted Eden District Council regarding the invoice, and confirmed that Hesket Parish Council has been billed for the entire financial year (April 2018 – March 2019) and received the full grant for the same period.
- That the maintenance is charged on an annual per light basis, and not per instance of repair, making the maintenance charge the same regardless of work carried out.
- That all faulty lights should continue to be reported. Eden District Council will continue to replace bulbs in all lights, including those scheduled for removal by 2022. Those lights which are unable to be repaired and are now under Hesket Parish Council ownership will be replaced with the new LED lights. Concerns were raised that a resident had been informed by Eden District Council that two lights in Plumpton, listed on the schedule, were in need of replacement but that this would not occur until the next financial year due to a lack of funds. Councillors felt that this could be a potential breach of the agreement signed between the parties, and felt it was imperative for all lights funded by Hesket Parish Council to be fully operational. Councillor Martin agreed to make further enquires as to the situation with Eden District Council.
- Additionally, Councillors requested that a list of repairs be made available on an annual basis to demonstrate value for money, and to track work carried out within the Parish.

8/1/21 Payroll: RESOLVED that Councillors were informed that due to Cumbria Volunteer Services no longer providing a payroll service this function had been

transferred to Cumbria Payroll Services. Councillor Martin and Councillor Steel authorised a standing order to be set-up for the payment of the Clerk's wages.

8/1/22 Insurance Renewal: RESOLVED that following presentation of four insurance quotations, Councillors agreed to purchase a Long-Term Agreement from Inspire, brokered through Came and Company, totalling £935.92 per annum for this and the following two years.

8/1/23 Plumpton Post Box: RESOLVED that after receiving no response to a letter dated November 16th 2018, the Clerk contacted the Post Office by telephone and was informed that the matter should be dealt with by Property and Management service, who had no current record of the request. A further response will be received from the Post Office by January 18th 2019.

8/1/24 Planning decision notices: RESOLVED that Councillors were informed of the following planning decisions made since the last meeting;

- a) 18/0525 - Coombs View, Nunclose, Armathwaite. Siting of 7 holiday accommodation pods. **GRANTED – subject to conditions**
- b) 18/0863 – Land adjacent to Southwaite Road, Low Hesket. Erection of 5 dwellings. **REFUSED**
- c) 18/0822 – Land adjacent to Ivy Cottage, Aiketgate. Erection of 2-storey dwelling. **GRANTED**
- d) 18/0586 – Land at Station Road, Armathwaite. Erection of 18 dwellings. **GRANTED – subject to conditions**
- e) 18/0868 – Field adjacent to Byrnes Close, Plumpton. Variation of plans regarding frontage. **GRANTED – subject to conditions**
- f) 18/0916 – Sceugh Dyke House, Calthwaite, CA11 9QY. Proposed demolition of barn and erection of annex to provide additional living accommodation. **GRANTED – subject to conditions**
- g) 3/18/9002 (CCC) – Use of land as material recycling facility and construction of building and other ancillary facilities, Thackwoods Materials Recycling Facility, Monkcastle, Southwaite. **PERMITTED – subject to conditions**

8/1/25 Planning Applications: RESOLVED that the following actions were taken;

- a) 18/0699 – Nord Vue, Armathwaite: **RESOLVED** that the Councillors were informed that no new application had been submitted at this time, and the Hesket Parish Council had been added to the list of consultees should it be so in the future.
- b) 18/0771 – Land north of Barrock Close, Southwaite. Erection of 3 dwellings. Further comments submitted. **AWAITING DECISION.**
- c) 18/0916 – Sceugh Dyke House, Calthwaite, CA11 9QY. Proposed demolition of barn and erection of annex to provide additional living accommodation. **NO OBJECTIONS.** (see item 8/1/24 (f))

8/1/26 Payment of accounts: RESOLVED to pay the accounts as detailed in the attached payment schedule.

8/1/27 Correspondence: RESOLVED that the following correspondence was received and acknowledged;

- a) CALC Newsletter – distributed to Councillors.
- b) Update on unauthorised overdraft fees from NatWest.
- c) Invitation to nominate Councillors to attend Buckingham Palace Garden party. **RESOLVED** that Councillor Steel and Councillor Bell would be nominated,
- d) Yorkshire Dales National Park Authority adoption of Eden Local Plan.

- e) Eden District Council adoption of Local Enforcement Plan for planning violations.
- f) Formal notice of February 4th road closure in Armathwaite (Front Street, C1038).
- g) Notice from CALC of Section 137 spending limit for 2019/2020.
- h) Letter of thanks from Great North Air Ambulance.

8/1/28

Parish maintenance: RESOLVED that the following maintenance had been carried out;

- a) Calthwaite noticeboard – fully repaired by Richardson’s.

8/1/29

Council matters: RESOLVED that the following matters were raised;

- a) The Clerk raised issues with the condition of noticeboards, in particular the one located outside Low Hesket Village Hall and the one in Plumpton Village, due to water ingress. Councillors raised question as to when these noticeboards were installed, and requested that the Clerk investigate and contact Richardson’s as appropriate.
- b) Councillor Dowes raised an issue from a resident regarding damage by farm machinery to drains on the link road from the A6 to Aiketgate, past Great Barrock Wood, with concerns that this may lead to flooding or dangerous ice on a well-used but narrow through route. Clerk to contact Cumbria County Council Highways Department to raise concerns.
- c) Councillor Martin presented a letter from a Calthwaite resident who was applying for retrospective planning permission to keep recently converted windows as uPVC, in a listed building. The resident cited health reasons and asked for the Parish Council’s support. Councillors agreed to support the resident’s application and cited a recent decision by Eden District Council to allow the installation of uPVC windows at another listed building, Blossom Barn, Plumpton. Clerk to offer Parish Council’s support once application is formally received.

8/1/30

Date of the next meeting Tuesday 12th March 2019 at 7.30pm

Meeting closed at 9.00pm

Hesket Parish Council

Financial Officer's Report January 8th 2019

Bank Balances

Balances at December 31st 2018:

Current Account	£7,212.43
Business Reserve Account	£12,775.79
Business Reserve Account 2	£5,685.00
Total	£25,673.22

Receipts

Monies received at December 31st 2018:

Interest	£2.10
Total	£2.10

Payment Schedule

I present for approval the following accounts for payment - Vouchers No. 18-19/32 to 18-19/45 amounting to £6,867.15

VN	Chq No.	Payee	Budget Heading	Amount
18-19/32	1378	N Holden	Grass Cutting	£580.00
18-19/33	DD	Cumbria CVS	Staffing	£267.34
18-19/34	1379	Eden District Council	Footway Lighting	£3,935.59
18-19/35	1380	Cumbria County Council	Stationary/Equipment	£21.00
18-19/36	1381	CALC	Training	£80.00
18-19/37	1382	Lisa Beken	Staffing	£242.82
18-19/38	DD	Cumbria Payroll Services	Staffing	£14.40
18-19/39	1385	TW Relph & Sons	Asset Purchase	£180.00
18-19/40	1386	E Scott	Grass Cutting	£107.00
18-19/41	1387	John Richardson & Son	Maintenance	£138.00
18-19/42	1383	Lisa Beken	Expenses	£114.27
18-19/43	1384	Lisa Beken	Stationary/Equipment	£82.81
18-19/44	1388	Came & Company	Insurance	£935.92
18-19/45	1389	D Eastham	Asset purchase	£168.00
Total				£6,867.15

Balance Transfers

Transfer from Business Reserve Account 2 to Current Account	£3,935.59
Total	£3,935.59

Approved - Minute Number	08/01/26
Check signatories	Elaine Martin
	Christine Steel
Date	08/01/2019