

Hesket Parish Council

Clerk: Mrs Lisa Beken
2 Folly Brow, Armathwaite, Carlisle, Cumbria, CA4 9SN
Email: clerk@hesket.org.uk
Tel: 07522 939 696
Website: www.hesket.org.uk

December 21st 2018

An Ordinary Meeting of **Hesket Parish Council** is to be held at Low Hesket Village Hall, Low Hesket on Tuesday 8th January 2019 at **7.30pm**.

Mrs Lisa Beken, Parish Clerk

AGENDA

1. **Apologies for absence** - To receive and record, with reason, any apologies for absence
2. **Declaration of interest** - To receive declarations of interest by members in respect of items on this agenda.
3. **Minutes** - To authorize the chairman to sign the minutes of the meeting held on 13th November 2018.
4. **Chairman's announcements** - To receive announcements by the chairman.
5. **Public participation** - The Chairman will adjourn the meeting to allow members of the public an opportunity to speak, for a maximum of five minutes each.
6. **Cumbria County Council Report** - To receive updates relevant to the Parish from County Councillor T. Wentworth-Waites.
7. **Eden District Council Report** – To receive updates relevant to the Parish from Eden District Councillor L. Grisedale.
8. **Cumbria Police Report** – To receive updates relevant to the Parish from PCSO E. Norman.
9. **Parish Council Policy Documents** – To approve the following policy documents relevant and applicable to the Parish Council, in accordance with Government legislation and guidance.
 - a) GDPR Consent Form and Privacy Notice
 - b) Protocol on the Recording and Filming of Council Meetings
10. **Nancy's Bench** – To update regarding the purchase and installation of commemorative plaque.
11. **Katherine's Well** – To note that investigations related to issues raised by Mr Quinn are ongoing.
12. **Overhanging hedgerow, Low Hesket** – To provide an update from Cumbria County Council.

13. **Bus shelter, Low Hesket** – To present to Councillors tenders and progress report on proposed bus shelter.
14. **Dog fouling, Low Hesket** – To provide an update from Eden District Council.
15. **Tree liability survey** – To present tenders to Councillors.
16. **Online banking** – To discuss the merits of the Council adopting online banking facilities, and to provide documentation to be signed by all Councillors if agreed to go forward with such.
17. **Parish Council Land** – To confirm all land under the Parish Council’s ownership and/or care.
18. **Grass cutting, Petteril Bridge, Plumpton** – To discuss future payments in regards to maintenance.
19. **Public Sector Mapping Agreement** – To confirm the Council’s participation.
20. **Footway Lighting** – To provide an update from Eden District Council on reported faulty lights and on the progress of Business Reserve Account application.
21. **Payroll** – To confirm that the Council has changed providers for their payroll service and that a monthly Standing Order will be set up to pay the Clerk’s wages.
22. **Insurance Renewal** – To discuss details of the Council’s insurance policy renewal.
23. **Plumpton Post Box** – To update on request to move the Post Box in Plumpton.
24. **Planning decision notices – For information only**
 - a) 18/0525 - Coombs View, Nunclose, Armathwaite. Siting of 7 holiday accommodation pods. **GRANTED – subject to conditions**
 - b) 18/0863 – Land adjacent to Southwaite Road, Low Hesket. Erection of 5 dwellings. **REFUSED**
 - c) 18/0822 – Land adjacent to Ivy Cottage, Aiketgate. Erection of 2-storey dwelling. **GRANTED**
25. **Planning Applications**
 - a) 18/0699 – Nord Vue, Armathwaite.
 - b) 18/0771 – Land north of Barrock Close, Southwaite. Erection of 3 dwellings. Further comments submitted. **AWAITING DECISION.**
 - c) 18/0916 – Sceugh Dyke House, Calthwaite, CA11 9QY. Proposed demolition of barn and erection of annex to provide additional living accommodation. **NO OBJECTIONS.**
26. **Payment of accounts** - To authorize the payment of accounts as per the attached payment schedule.
27. **Correspondence**
 - a) CALC Newsletter – distributed to Councillors.
 - b) Update on unauthorised overdraft fees from NatWest.
 - c) Invitation to nominate Councillors to attend Buckingham Palace Garden party.
28. **Parish maintenance**
 - a) Calthwaite noticeboard fully repaired.

29. **Council matters** – An opportunity for Councillors to raise minor matters, not on this agenda, on behalf of residents.
30. **Date of the next meeting Tuesday March 12th 2019 at 7.30pm**

Hesket Parish Council

Financial Officer's Report January 8th 2019

Bank Balances

Balances at December 31st 2018:

Current Account	tbc
Business Reserve Account	tbc

Payment Schedule

I present for approval the following accounts for payment - Vouchers No. 18-19/37 to 18-19/48 amounting to

VN	Chq No.	Payee	Budget Heading	Amount
18-19/37		Nick Holden	Grass Cutting	£580.00
18-19/38	DD	Cumbria CVS	Staffing	£267.34
18-19/39		Eden District Council	Footway Lighting	£3,605.51
18-19/40		Cumbria County Council	Miscellaneous	£21.00
18-19/41		CALC	Training	£80.00
18-19/42		Lisa Beken	Staffing	£242.82
18-19/43	DD	Cumbria Payroll Services	Staffing	£14.40
18-19/44		Lisa Beken	Expenses	tbc
18-19/45		Lisa Beken	Stationery/Equipment	tbc
18-19/46		TW Relph & Sons	Asset Purchase	£180.00
18-19/47		E Scott	Grass Cutting	£107.00
18-19/48		John Richardson & Son	Maintenance	£138.00

Total	£5,236.07
-------	-----------

Approved - Minute Number	
Check signatories	
Date	08/01/2019