

Hesket Parish Council

Minutes of the Ordinary Meeting held on Tuesday 13th November 2018 at 7.30pm in Low Hesket Village Hall, Low Hesket.

Present: Councillors; Olive Bell, Barry Davidson, Nigel Dean, Lesley Grisedale (EDC), Elaine Martin (Chair), David Porter (Vice-Chair), Jenny Porter, John Rimmington, Alan Sillito, Christine Steel, Tom Wentworth-Waites (CCC)

Officers; Lisa Beken (Clerk)

Also present were sixteen members of the public.

- 13/11/1** **Apologies for absence: RESOLVED** that the following absences be noted;
- Councillor John Dowes (no apologies received).
- 13/11/2** **Declaration of interest: RESOLVED** that the following declarations of interests be noted;
- None.
- 13/11/3** **Minutes of the previous meeting: RESOLVED** that the minutes of the meeting held on September 11th 2018 be confirmed as a true record and were signed by the Chair.
- 13/11/4** **Chair's announcements: RESOLVED** that the Chair confirmed the Parish Clerk (Lisa Beken) as the Council's Responsible Financial Officer.
- 13/11/5** **Public participation: RESOLVED** that the following areas of concern were raised by members of the public.
- a) A spokesperson for a group of fourteen residents raised concerns about planning application 18/0863, permission for the erection of five dwellings on land adjacent to Southwaite Road, Low Hesket. The following five concerns were highlighted;
- Increase in volume of traffic using Southwaite Road.
 - The proposed access to the development was considered too narrow, with vehicle access obscured by the curvature of the road, existing walls and trees as well as the location of the post box and noticeboard. It was also expressed that no separate pedestrian access was available, creating a potential hazard.
 - Increase in demand on sewerage, water and electricity facilities by 25%. In recent years residents have experienced blockages in local drainage, including sewage overflow, with the current infrastructure struggling to cope with existing housing capacity.
 - The lack of availability of local provision of services, with High Hesket Primary School and Court Thorn Surgery already at capacity.
 - Future concerns regarding the impact on Low Hesket Village Hall, and the potential for future residents of any new development to object to noise/disruption caused by activities taking place at the hall, which is widely used for both the benefit of the village of Low Hesket and the surrounding community as a whole.

Councillor Martin read a letter to residents from Cumbria County Council Highways Department, which agreed with some of the residents' concerns regarding access to the proposed development and the potential hazards to both road users and pedestrians.

RESOLVED that the Clerk would contact the designated Planning Officer at Eden District Council in support of residents' objections to this development. (see item 13/11/28)

b) A Hesket parishioner spoke about concerns for a proposed application for the erection of holiday chalets at Nord Vue Equestrian Centre, Armathwaite, situated in Lazonby Parish (application number 18/0669). They felt the development would have an adverse effect on the local surroundings and expressed concerns over volume of traffic and the condition of the access road to the site, highlighting previous road traffic accidents. They also expressed concern that the proposed number of berths exceeded the recommendations of the recently implemented Eden Local Plan, and that this could set an early precedent. It was requested that Hesket Parish make an objection to the proposition in support of the concerns of residents of the Parish.

RESOLVED that the Clerk will investigate the details of the planning application and report back to Council members.

13/11/6

Cumbria County Council Report: RESOLVED that Councillor Wentworth-Waites;

- Requested feedback from Councillors regarding the Council's top three priorities for the Parish, in order to inform ongoing decision making at County Council level. Councillors to report back at the next meeting.
- Was informed of issues regarding deteriorating public footpaths in Plumpton, caused by tree roots.
- Confirmed that discussions were ongoing with the Highways Department regarding traffic and road safety concerns at proposed development at Nord Vue, Armathwaite.

13/11/7

Eden District Council Report: RESOLVED that Councillor Grisedale;

- Provided an update regarding issues with rats at properties adjacent to Plumpton Primary School. Eden District Council is dealing with the issue in conjunction with Cumbria County Council and Eden Housing.

13/11/8

Cumbria Police Report: RESOLVED that no Police Report was available at this time due to PCSO Erica Norman's annual leave.

13/11/9

Footway lighting update: RESOLVED that;

- An additional £119.60 shall be paid to the Council's Insurers to fulfil the insurance obligation as set out in the Footway Lighting Agreement.
- A second Business Reserve Account will be set up with Natwest by the Clerk in order to maintain separate funds for lighting maintenance costs.
- Councillors were made aware of the full cost expectations for maintenance and electricity in the present and next financial year.
- Councillors were made aware that a reporting system for lighting faults has been put in place.

13/11/10

Plumpton planters update: RESOLVED that planters have been put in place and no further action is required.

13/11/11

Bollards, Calthwaite: RESOLVED that following observations conducted by Councillor Martin and Highways Officer John Banks, Cumbria County Council intend to provide zigzag markings outside Calthwaite Nursery to provide additional safety provision for pedestrians. If funding is not available, bollards will be installed instead.

13/11/12

Nancy's Bench: RESOLVED that the bench is now in place. It was agreed that a plaque be purchased in commemoration of former Councillor Armstrong, to read "Nancy

Armstrong 1928-2017”. An interest was expressed in a stainless-steel plaque, Councillor David Porter will arrange this.

- 13/11/13 Katherine Well: RESOLVED** that Councillor Rimmington brought to the attention of the Council concerns raised by Mr Derick Quinn over the date inscribed on the plaque associated with Katherine Well. Councillor Rimmington asked for any information Councillors may have access to in order to resolve this, and agreed to update the Council further at the next meeting.
- 13/11/14 Armathwaite play area: RESOLVED** that following enquires by the Clerk, Cumbria County Council Highways Officer John Banks has agreed to install a road sign to assist users in locating the play area.
- 13/11/15 Armathwaite Road Group (Front Street): RESOLVED** that following a meeting between Cumbria County Council Highways Officer John Banks and the Armathwaite Road Group, improvement work will take place on the road between Armathwaite and Low House Crossing on Monday February 4, 2019, between the hours of 8.30am – 3pm.
- 13/11/16 Lazonby Parish Plan: RESOLVED** that Councillors were informed that concerns were passed on regarding possible development plans at Hesket Park within the Lazonby Parish Plan and that the Examiner will fully respond to concerns by November 30th, 2018.
- 13/11/17 Eden Local Plan: RESOLVED** that Councillors were made aware that the Eden Local Plan has been officially adopted and is available to view online through both Eden District Council’s website and the Parish Council website.
- 13/11/18 Tree liability survey: RESOLVED** that the Clerk will continue to investigate cost implications of tree assessment and report back to the next meeting.
- 13/11/19 Election costs: RESOLVED** that the Council was informed of the cost implications of the upcoming Parish elections in May.
- 13/11/20 Precept: RESOLVED** that following assessment of the prepared budget (see attached), it was agreed that the precept level for the financial year 2018/2019 for Hesket Parish would be set at £13,000.
- 13/11/21 Hedge maintenance, Calthwaite: RESOLVED** that no action was required at this time, but that Councillor Davidson would monitor the situation and inform the Council should it begin to cause a potential hazard to road users.
- 13/11/22 Plumpton bus shelter: RESOLVED** that following a request from a member of the public for a window to be installed in the bus shelter, the Council declined to do so due to previous instances of vandalism.
- 13/11/23 Open Spaces: RESOLVED** that following Councillor Rimmington’s explanation of potential short comings of provision for Open Spaces in smaller settlements in the Eden Local Plan, the Council would offer its’ full support to the establishment of a working group to produce a Supplementary Planning Document to the Local Plan which would provide protection for said local Open Spaces. Councillor’s Martin and Rimmington confirmed their membership of the working group, and the Clerk was requested to contact the leader of the working group to confirm the Council’s support.
- 13/11/24 Council’s online presence: RESOLVED** that the Clerk would continue to update the Parish Council website, inviting input from Councillors regarding content, and would establish a Facebook page for the Parish Council.
- 13/11/25 Filing cabinet: RESOLVED** that the Clerk has reviewed records and documents held by the Council and will dispose of and send to archive as appropriate.
- 13/11/26 Online banking: RESOLVED** that following discussion of the advantages and potential hazards of online banking, it was agreed that the Clerk would further investigate.

- 13/11/27** **Planning decision notices: RESOLVED** that Councillors were informed of the following planning decisions made since the last meeting;
- a) 18/0540 – Land adjacent to 22 Laiken View, Calthwaite, CA11 9QW. Reserved matters application for appearance, landscaping, layout and scale, attached to approval 16/0112 – **GRANTED**, subject to conditions.
 - b) 18/0661 – Field adjacent to Byrnes Close, Plumpton. Advertisement consent for 3 temporary flag poles – **GRANTED**, subject to conditions.
 - c) 18/0668 – Manor House, Plumpton, CA11 9NS. Proposed two-storey extension – **GRANTED**, subject to conditions.
 - d) 18/0690 – Garth Cottage, Calthwaite, CA11 9PP. Agricultural building – **GRANTED**, subject to conditions.
 - e) 18/0720 – Roof over existing livestock yard, Petteril Bridge end, Southwaite, CA4 0JJ – **GRANTED**, subject to conditions.
 - f) 18/0750 - Blossom Barn, Plumpton. Penrith, CA11 0JD. Listed Building consent for change of window surrounds to UPVC from timber (attached to approval 17/0500) – **GRANTED**, subject to conditions.
- 13/11/28** **Planning application 18/0863: RESOLVED** that the Council would offer its full support to residents' concerns raised in item 13/11/5a and in nine letters of objection received from members of the public. Councillors added concerns that the site is a designated green field site and that other sites should be considered for development first. Councillors also voiced concerns about the potential impact on Low Hesket Village Hall should new residents misuse the parking facilities provided for the hall. Clerk will send letter of support detailing concerns to responsible Planning Officer at Eden District Council as per item 13/11/15a.
- 13/11/29** **Other planning applications: RESOLVED** that the following responses have been/will be submitted to Eden District Council Planning Department;
- a) 18/0750 - Blossom Barn, Plumpton. Penrith, CA11 0JD. Listed Building consent for change of window surrounds to UPVC from timber (attached to approval 17/0500). **OBJECTION SUBMITTED.** (see item 13/11/17f).
 - b) 18/0771 – Land North of Barrock Close, Southwaite. Outline application for 3 dwelling houses with approval sought for access. **COMMENTS EXPRESSING CONCERNS SUBMITTED.**
 - c) 18/0525 – Coombs View, Nunclose, Armathwaite. Siting of 7 holiday accommodation pods. **NO OBJECTIONS.**
 - d) 18/0822 – Land adjacent to Ivy Cottage, Aiketgate. Erection of two storey dwelling. **COMMENTS IN SUPPORT SUBMITTED.**
 - e) 18/0699 – Millers Rest, Barrow Mill, Southwaite. Conversion of mill building to dwelling. **NO OBJECTIONS.**
 - f) 18/0835 – Scar Foot, Plumpton. Extension of caravan site. **NO OBJECTIONS.**
 - g) 18/0868 – Land adjacent to Byrnes Close, Plumpton. Variance of finishes to approved development. **NO OBJECTIONS.**
- 13/11/30** **Payment of accounts: RESOLVED** to pay the accounts as detailed in the attached payment schedule.
- 13/11/31** **Correspondence: RESOLVED** that the following correspondence was received and acknowledged;
- a) Fellrunner bus service letter of thanks.
 - b) Christ and St. Mary's, Armathwaite letter of thanks.
 - c) St John the Evangelist, Plumpton letter of thanks.
 - d) Email from member of the public regarding dates of meetings.

- e) Request for donation from Great North Air Ambulance Service. **RESOLVED** that the Council would make a £250 donation.
- f) CALC notice of fee structure change.
- g) Email regarding The Flood Hub website launch.
- h) Email regarding Eden Local Plan Training in Appleby in November with further training due to be scheduled in Eden later in the year.
- i) Calthwaite Football Club letter of thanks.
- j) Letter from resident of former Post Office in Plumpton requesting the Council's assistance in moving the Post Box from outside their property. **RESOLVED** that the Clerk will write a letter to the Post Office in support.

13/11/32 Parish maintenance: RESOLVED that the following maintenance actions were agreed;

- a) Calthwaite noticeboard – Richardson's contracted to repair.
- b) High Hesket school bench – no further action required.
- c) Low Hesket bench requires varnishing – Councillor Steel to action.
- d) Plumpton benches require maintenance – Councillor Martin to action.

13/11/33 Council matters: RESOLVED that the following matters were raised by Councillors and would be followed up by the Clerk;

- a) Councillor Steel raised concerns regarding overhanging hedgerow obscuring the public footpath outside Brookfield, Low Hesket. Clerk to contact Highways Officer John Banks.
- b) Councillor Steel enquired about a previous request to erect a bus shelter in Low Hesket, opposite the entrance to Southwaite Road. Clerk to consult previous minutes and take appropriate action to establish progress.
- c) Councillor Sillito raised Parishioners concerns about dog fouling in Low Hesket, on the road to Aiketgate. Clerk to contact Eden District Council Dog Warden Team to take action.

13/11/34 Date of the next meeting Tuesday 8th January 2019 at 7.30pm

Meeting closed at 9.30pm

Hesket Parish Council

Financial Officer's Report November 13th 2018

Payment Schedule

I present for approval the following accounts for payment - Vouchers No. 18-19/27 to 18-19/36 amounting to £1,692.44

VN	Chq No.	Payee	Budget Heading	Amount
18-19/27	DD	Cumbria CVS	Staffing	£502.76
18-19/28	1368	Connie Brunskill	Grant	£80.00
18-19/29	DD	Cumbria CVS	Staffing	£267.34
18-19/30	1369	Lisa Beken	Expenses	£157.25
18-19/31	1370	Lisa Beken	Stationery/Equipment	£58.64
18-19/32	1376	George Stephenson	Grass cutting	£160.00
18-19/33	1372	Bhib	Insurance	£119.60
18-19/34	1377	David Porter	Asset Purchase	£27.85
18-19/35	1373	The Poppy Appeal	Section 137	£69.00
18-19/36	1375	Great North Air Ambulance	Grant	£250.00

Approved - Minute Number	13/11/30
Check signatories	Elaine Martin
	Olive Bell
Date	13/11/2018

Hesket Parish Council

Budget Projection 2019/2020

Prepared by Parish Clerk, November 2018

	2017/2018	2018/2019		2019/2020	
		To 13/11/18	To year end	Total	
PAYMENTS					
Staffing	£3,332.04	£2,377.58	£1,299.60	£3,677.18	£3,300.00
Clerk Expenses	£475.81	£384.00	£300.00	£684.00	£600.00
Stationery/Equipment	£212.98	£678.31	£150.00	£828.31	£300.00
Training	£0.00	£0.00	£125.00	£125.00	£90.00
CALC Subscription	£287.64	£356.00	£0.00	£356.00	£353.31
Playground Inspection	£84.00	£84.00	£0.00	£84.00	£84.00
Asset purchase	£295.00	£518.00	£500.00	£1,018.00	£400.00
Grass cutting	£793.50	£640.00	£640.00	£824.22	£810.00
Insurance	£538.24	£99.60	£1,000.00	£1,119.60	£1,000.00
Footway Lighting	£0.00	£0.00	£3,280.00	£3,280.00	£3,300.00
Footway Lighting Surplus	£0.00	£0.00	£2,405.00	£2,405.00	£964.00
Footway Lighting Reserve	£0.00	£0.00	£0.00	£0.00	£1,000.00
Section 137 Grants	£69.00	£0.00	£0.00	£70.00	£71.00
Grants	£3,945.13	£2,779.20	£0.00	£3,779.20	£3,500.00
General maintenance	£932.00	£0.00	£45.00	£510.00	£700.00
Hall Hire	£75.00	£90.00	£60.00	£150.00	£150.00
Advertising	£46.86	£0.00	£0.00	£0.00	£0.00
Website	£0.00	£0.00	£14.40	£14.40	£15.00
Office 365	£0.00	£0.00	£45.60	£45.60	£46.00
Election Costs	£0.00	£0.00	£0.00	£0.00	£783.00
Audit	£156.00	£0.00	£0.00	£0.00	£0.00
Banking Fees	£80.00	£0.00	£0.00	£0.00	£0.00
Hospitality	£27.00	£0.00	£0.00	£0.00	£0.00
TOTAL PAYMENTS	£11,350.20	£7,819.91	£11,339.60	£18,970.51	£17,466.31
RECEIPTS					
Precept	£12,006.00	£12,000.00	£0.00	£12,000.00	£13,000.00
CTRS	£175.00	£124.00	£0.00	£124.00	
VAT refund	£696.39	£188.63	£0.00	£188.63	£300.00
Interest	£3.89	£2.17	£4.00	£6.17	£7.00
Transparency Fund*	£641.89	£0.00	£0.00	£0.00	£0.00
Grants/Donations	£1,203.00	£0.00	£0.00	£0.00	£0.00
Footway Lighting Grant	£0.00	£5,685.00	£0.00	£5,685.00	£4,264.00
TOTAL RECEIPTS	£14,726.17	£17,999.80	£4.00	£18,003.80	£17,571.00
SURPLUS/DEFICIT	£3,375.97			-£966.71	£104.69
Account Reserves	£15,913.24			£14,953.73	£15,065.42
Footway Lighting Reserve				£2,405.00	£4,369.00

	2017-2018	2018-2019	2019-2020
Precept	£12,006.00	£12,000.00	£13,000.00
Band D Council Tax	£12.09	£12.03	£13.00