



## Local Authority or other body's details

Type of body

- Local Authority or similar body  
 Academy school  
 Charity  
 Non-departmental bodies or similar bodies

Do you know your customer reference number?

- Yes  
 No

Name

Hesket in the Forest Parish Council

### UK address

Line 1

7 Old Town Lodge

Line 2

High Hesket

Line 3 (optional)

Postcode

CA4 0HZ

Telephone number

07789811612

### Period of claim

From

01 04 2017

To

31 03 2018

Is this your first claim?

Yes

No

Have you changed your bank details?

Yes

No

## Invoice details

You must list the invoices on which you are claiming a refund in the Invoice details section.

Do you have more than 20 invoices?

Yes

No

Date of Invoice	Supplier's VAT Registration Number	Brief description of supply	To whom addressed	VAT paid
15-02-2017	256271948	Cumberland and Westmorland Herald Advert	Hesket Parish Council 5 Pennine Way	£ 7.81
24-05-2017	533548638	Woodstyle Joinery - Bench	Hesket Parish Council High View	£ 49.16
24-09-2017	830847032	BDP-LLP Insurance	Hesket Parish Council 8 Old Town Lodge	£ 26.00
23-08-2017	876328389	Play Safety Limited - Inspection	Hesket Parish Council High View	£ 14.00
06-07-2017	536153357	Viking - Office Supplies	Hesket Parish Council High View	£ 19.66
14-06-2017	330411221	AW Jenkinson Forest Product - Wood chippings	Hesket Parish Council High View	£ 72.00

## Declaration

Amount of refund

£

The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under paragraph 5.5 of Notice 749 (April 2002). (Tick if appropriate)

I am a non-departmental body or similar body and I am claiming a refund of the amount shown above which is the VAT incurred on the purchase of services listed in the existing Treasury Direction bought for my non-business activities. (Tick if appropriate)

I am claiming a refund of the amount shown above which is the VAT charged on goods and services bought for non-business activities.

The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim.

When you have printed the form, please sign and date it in the appropriate boxes.

Signature

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Date

DD MM YYYY

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## What to do now

Please send the completed form along with any attachments to:

HM Revenue and Customs  
Corporate Treasury  
DMB 613  
West Yorkshire  
BX5 5AB